



Republic of the Philippines  
PROVINCIAL GOVERNMENT OF NORTHERN SAMAR  
Catarman, Northern Samar



NORTEHANON: MARIG-ON, MAINUSWAGON, M

PGNS GAD EPS

OFFICE OF THE GOVERNOR

MEMORANDUM

RECEIVED  
By: *Portia B.*  
Date: *2/12/24 @ 3:40 PM*

TO : ALL PROVINCIAL GOVERNMENT DEPARTMENT AND  
OFFICE HEADS

SUBJECT : SUBMISSION OF PROGRAMS, PROJECT/ACTIVITY  
PROPOSALS FOR THE ANNUAL INVESTMENT PLAN 2025

DATE : 2 February 2024

In view of the early preparation of the Annual Investment Plan 2025, you are hereby directed to submit until Thursday, February 15, 2024, your proposed office/department priority programs, projects and activities (PPA) for FY 2025 at the Provincial Planning and Development Office for consolidation. Each PPA shall be accompanied by a corresponding project brief.

Further, those lead departments in the compliance of Provincial Government development plans such as but not limited to Peace and Order and Public Safety (POPS Plan), Northern Samar Culture and Tourism Plan and the like are likewise enjoined to enclose abovesaid plans to the proposed office/department priority programs, projects and activities.

You may access soft copies of the templates through this link:  
[https://drive.google.com/drive/folders/159U98XWwQZWnZrq-6GZ54LZNyC5ggsmF?usp=drive\\_link](https://drive.google.com/drive/folders/159U98XWwQZWnZrq-6GZ54LZNyC5ggsmF?usp=drive_link). For queries, please contact Mr. Ernie Lopez at 0915-563-0470 or at 0555002336, or at email [ppdo\\_northernsamar@yahoo.com](mailto:ppdo_northernsamar@yahoo.com).

Attached also are hard copy of the templates for your guidance and reference.

For your compliance.

EDWIN MARINO C. ONGCHUAN  
Governor *fm*

By:

ATTY. CLARENCE E. DATO  
Acting Governor

**PROJECT BRIEF**  
**Province of Northern Samar**  
**CY 2023-2028**

<b>Program/Project Title</b>	
<b>Proponent Agency/Identification</b>	
<b>Implementing Agencies</b>	
<b>Lead Agency</b>	
<b>Participating Agency</b>	
<b>Proponent's Address and Contact</b>	
<b>Project Description:</b>	
<b>Location:</b>	
<b>Objective:</b>	
<b>Expected Output:</b>	
<b>Benefits/Intended Beneficiaries:</b>	
<b>Cost Estimates:</b>	
<b>Proposed Funding</b>	
<b>Source/Corresponding Share of the Provincial Government:</b>	
<b>Duration/Period of Implementation:</b>	

Prepared by:

Approved by:

**2025 Annual Investment Program  
By Program/ Project/ Activity by Sector  
As of \_\_\_\_\_**

### Province of Northern Samar

No Climate Change Expenditure (Please tick the box if your LGU does not have any climate change expenditure)