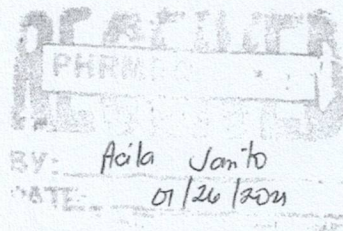




Republic of the Philippines  
**PROVINCE OF NORTHERN SAMAR**  
Catarman



NORTEHANON: MARIG-ON, MAINUSWAGON, MALIPAYON

**OFFICE OF THE GOVERNOR**

Executive Order No. \_\_\_\_\_  
Series of 2020

**CREATING THE PROVINCIAL GENDER AND DEVELOPMENT  
FOCAL POINT SYSTEM**

WHEREAS, the 1987 Philippine Constitution recognizes the fundamental equality of women and men before the law;

WHEREAS, Ordinance No. 49, Series of 2003, otherwise known as the Gender and Development Code of Northern Samar, upholds the rights of women and fosters gender sensitivity and mainstreaming at all levels of local government administration;

WHEREAS, Republic Act 9710 or the Magna Carta of Women provides policies and procedures in mainstreaming gender perspectives in local planning and budgeting, local legislation, project development implementation, and monitoring and evaluation;

WHEREAS, pursuant to the Magna Carta of Women, the establishment and strengthening of institutional mechanisms is necessary to mainstream gender concerns in development plans, policies and programs;

WHEREAS, the Implementing Rules and Regulations (IRR) of the Magna Carta of Women mandates government agencies, LGUs, and other government instrumentalities to create and strengthen their GAD Focal Point System (GPS) to catalyze and accelerate gender mainstreaming within the LGU. Likewise, it holds LGUs responsible in ensuring that their GPS are functional and members have the capacity and influence to promote gender mainstreaming in their respective areas;

NOW, THEREFORE, I, EDWIN MARINO C. ONGCHUAN, Governor of the Province of Northern Samar, by virtue of the powers vested in me by the Local Government Code of 1991 and other existing laws of the Republic of the Philippines, do hereby issue this Executive Order creating the Provincial Gender and Development Focal Point System (PGAD FPS) and defining its functions, roles, and responsibilities.

**Section 1. Provincial Gender and Development Focal Point System.** There is hereby created the Provincial Gender and Development Focal Point System which shall have an Executive Committee (PGAD ExeCom), a Technical Working Group (PGAD TWG), and a Secretariat.





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**Section 2. PGAD ExeCom Composition** - The PGAD ExeCom shall be composed of the following:

Chairperson	:	Governor
Vice Chairperson	:	Provincial Social Welfare and Development Officer or Provincial Planning and Development Coordinator
Members	:	Sangguniang Panlalawigan (SP) Committee on Women and Family Relations Chairperson  SP Committee on Finance, Budget and Appropriations Chairperson  Department of the Interior and Local Government Provincial Office Head  Provincial PNP Women's Desk  League of Municipalities Provincial Federation President  SK Provincial Federation President  Provincial Federation of Senior Citizens President  Provincial Federation of Persons with Disabilities Representative  Gender and Development Coordinator from DepEd Northern Samar  Gender and Development Coordinator from the University of Eastern Philippines  Philippine Information Agency  Provincial Gender and Development Coordinator  Non-Government Organization Representative  Provincial Planning and Development Coordinator





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Provincial Human Resource Management and Development  
Officer

Provincial Health Officer

Provincial Agriculture Officer

Provincial Budget Officer

Provincial Treasurer

Provincial Accountant

Provincial Disaster Risk Reduction and Management  
Officer

**Section 3. PGAD ExeCom Functions, Roles and Responsibilities** – The PGAD ExeCom shall have the following functions, roles, and responsibilities:

1. Generally take a lead role in direction-setting, advocacy, planning, monitoring and evaluation, and technical advisory on mainstreaming gender and development perspectives in the programs, projects, activities, and processes of the PGNS. Specifically, it shall lead the assessment as to the gender-responsiveness of policies, strategies, programs, activities and projects of the province;
2. Provide support in the identification of GAD strategies, PPAs, and targets based on gender assessment and gender analysis results, taking into account the development thrusts and priorities of the province;
3. Lead in setting up appropriate systems and mechanisms to ensure the generation, processing, review, and updating of sex-disaggregated data or GAD database to serve as basis in gender-responsive planning;
4. Coordinate efforts of different offices of the PGNS and advocate for the integration of GAD perspectives in all their systems and processes;
5. Lead in monitoring the effective implementation of the GAD Code and any other GAD-related policies, as well as ensure the sound utilization of the GAD budget;
6. Promote the participation of women and gender advocates, other civil society groups, and private organizations in the various stages of development planning cycle;
7. Ensure that all personnel of the PGNS are capacitated on GAD;

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8. Strengthen partnership with stakeholders toward establishing a gender-responsive community; and
9. Ensure and sustain GAD consciousness among the constituents of the province.

**Section 4. Meetings** – The PGAD ExeCom shall meet once every quarter. Special meetings may be held as the need arises.

**Section 5. PGAD TWG Composition** - The Provincial Gender and Development Technical Working Group (PGAD TWG) shall be composed of the following:

Chairperson	:	Ms. LILIA B. VARELA Provincial GAD Focal Person Provincial Planning and Development Office
Vice Chairperson	:	Ms. AMELITA C. NORONA Provincial Budget Office
Members	:	Atty. MARY GRACE SABONG-ROYO Provincial Internal Audit Office  Ms. MARIA TERESITA R. GACUSAN Provincial Human Resource Management & Development Office  Mr. ARNEL A. ESTIGOY Provincial Accounting Office  Ms. ARLYN C. TEPACE Provincial Information office  Ms. CLENNETTE D. ONG Provincial Agriculture Office  Ms. JULIET C. VIRTUDES Provincial Social Welfare and Development Office  Ms. DAISY D. JAZMIN Provincial Government Environment and Natural Resources Office





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Ms. APRIL Q. SAYDE  
Provincial Disaster Risk Reduction and  
Management Office

**Section 6. Roles, Functions and Responsibilities of the PGAD TWG.** The PGAD TWG shall:

1. Facilitate the gender mainstreaming efforts of the provincial government through the GAD planning and budgeting process;
2. Assist in the preparation of the Annual GAD Plan and Budget of the provincial government which must be responsive to gender gaps and issues;
3. Assist in the development and implementation of capacity-building programs on gender and development for members of the PGAD FPS, including the provincial government's personnel and staff;
4. Oversee the implementation of GAD policies in the provincial government and recommend enhancements, if necessary;
5. Lead the conduct of GAD advocacy activities and the development of related information, education, and communication (IEC) materials;
6. Prepare Accomplishment Report and other GAD-related reports; and
7. Provide updates and recommendations to the Governor or the PGAD ExeCom on PGAD FPS activities and the progress of the province in gender mainstreaming efforts.

**Section 7. Establishment of the PGAD Office** – The Provincial Government shall establish a Provincial GAD Office that will support and coordinate all GAD-related PPAs and concerns of the province. The Chairperson of the PGAD TWG shall be appointed as the Provincial Gender and Development Coordinator with the assistance of the Secretariat for the management of the PGAD Office.

Operational management and personnel and administrative support expenses of the PGAD Office shall be charged to the GAD Budget.





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**Section 8. PGAD FPS Secretariat** – There shall be a PGAD FPS Secretariat who shall assist the PGAD ExeCom and the TWG in the performance of their roles and responsibilities, particularly the provision of administrative and logistical services, preparation of meeting agenda, and documentation of GFS meetings and other activities. The Secretariat shall be identified in a separate order.

**Section 9. Effectivity.** This Order shall take effect immediately.

Done this \_\_\_th day of \_\_\_\_\_ in Catarman, Northern Samar.

**EDWIN MARINO C. ONGCHUAN**  
Governor