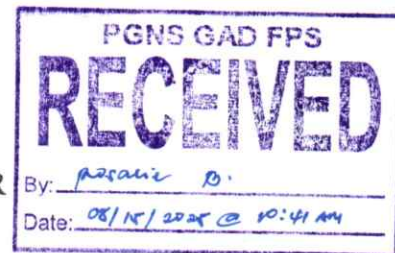




Republic of the Philippines
PROVINCIAL GOVERNMENT OF NORTHERN SAMAR
Cataraman, Northern Samar



NORTEHANON: MARIG-ON, MAINUSWAGON, MALIPAYON

OFFICE OF THE GOVERNOR

Executive Order No. 25-08-04
Series of 2025

AN ORDER RECONSTITUTING THE PROVINCIAL GENDER AND DEVELOPMENT FOCAL POINT SYSTEM OF THE PROVINCE OF NORTHERN SAMAR

WHEREAS, Section 14, Article II of the 1987 Philippine Constitution recognizes the role of women in nation-building, and shall ensure the fundamental equality before the law of women and men;

WHEREAS, Republic Act No. 9710 or the “Magna Carta of Women” provides policies and procedures in mainstreaming gender perspectives in local planning and budgeting, local legislation, project development implementation, and monitoring and evaluation;

WHEREAS, pursuant to the Magna Carta of Women, the establishment and strengthening of institutional mechanisms is necessary to mainstream gender concerns in development plans, policies and programs;

WHEREAS, the Implementing Rules and Regulations (IRR) of the Magna Carta of Women mandates government agencies, LGUs, and other government instrumentalities to create and strengthen their GAD Focal Point System (FPS) to catalyze and accelerate gender mainstreaming within the LGUs;

WHEREAS, Ordinance No. 49, Series of 2003, otherwise known as the “Gender and Development Code of Northern Samar”, upholds the rights of women and fosters gender sensitivity and mainstreaming at all levels of local government administration;

WHEREAS, Ordinance No. 18, Series of 2022, otherwise known as the “Northern Samar Gender and Development Code of 2022”, mandates that the Provincial Government of Northern Samar (PGNS) shall actively contribute to the establishment of a national economic order based on sustained, equitable growth and balanced ecology, and that any development effort it undertakes should enhance women’s full potential, uplift their status and live to improve their quality of lives, their families and their communities;

WHEREAS, Joint Memorandum Circular No. 2024-01, otherwise known as the “Revised Guidelines on the Localization of the Magna Carta of Women,” to streamline the overall process of the preparation, review, and/or endorsement of municipal GPBs and GAD ARs and strengthen the localization of the MCW, to strengthen and reinforce the supervisory functions of the



Republic of the Philippines
PROVINCIAL GOVERNMENT OF NORTHERN SAMAR
Cataraman, Northern Samar

N O R T E H A N O N : M A R I G - O N , M A I N U S W A G O N , M A L I P A Y O N

provincial government overs its component municipalities; and to specify the oversight roles of DILG, the PCW, and NEDA in the localization of MCW;

WHEREAS, the PGNS deemed it necessary to reconstitute the GAD Focal Point System (GFPS) to ensure its functionality and enhance the capacity of its members to influence and promote gender mainstreaming.

NOW, THEREFORE, I, HARRIS CHRISTOPHER M. ONGCHUAN, Governor of the Province of Northern Samar, by virtue of the powers vested in me by law and in the exigency of the service and for effective and efficient economic governance, I hereby order and promulgate the reconstitution of the Provincial Gender and Development Focal Point System (PGAD FPS) in the Province of Northern Samar, to wit:

Section 1. Provincial Gender and Development Focal Point System. The reconstituted Provincial Gender and Development Focal Point System shall be composed of an Executive Committee (PGAD ExeCom), a Technical Working Group (PGAD TWG), and a Secretariat.

Sec. 2. PGAD Executive Committee (ExeCom) Composition. The PGAD ExeCom shall be reconstituted, as follows:

Chairperson	:	Hon. Harris Christopher M. Ongchuan Governor
Alternate Chairperson	:	Atty. Efren J. Sabong, CESO V Provincial Administrator
Vice Chairperson	:	Ms. Jenny O. Darish Provincial Social Welfare and Development Officer
Members	:	Hon. Floriane D. Uy Chairperson, Sangguniang Panlalawigan (SP) Committee on Women and Family Relations Hon. Don L. Abalon Chairperson SP Committee on Finance, Budget and Appropriations Hon. Gerardo Gerard A. Miranda SP, President SK Provincial Federation Hon. Maria Ana G. Abalon SP, League of Municipalities of the Philippines, Northern Samar President Hon. Emil Nicolas B. Ongchuan II SP, Councilor's League of the Philippines, Northern Samar President Dir. Geraldine C. Maquelabit Provincial Director



Republic of the Philippines
PROVINCIAL GOVERNMENT OF NORTHERN SAMAR
Cataraman, Northern Samar

N O R T E H A N O N : M A R I G - O N , M A I N U S W A G O N , M A L I P A Y O N

Department of the Interior and Local Government

PCpt. Nuncia A. Formaran

Chief, Women and Children Protection Desk
Northern Samar Police Provincial Office

Mrs. Emelina M. Horcasitas

Provincial Federation of Senior Citizens President

Mr. Basilio E. Ogario

Provincial Federation of Persons with Disabilities
Representative

Dr. Cherry I. Ultra

President
University of Eastern Philippines

Mr. Peter R. Bobiles

Gender and Development Focal Person
DepEd - Northern Samar

Ms. Aileen N. Diaz

Manager - Philippine Information Agency

Mr. Welson L. Ramos

Non-Government Organization Representative
PLAN Pilipinas

Ms. Christine P. Jopio

General Manager
Allen Municipal Officials, Employees and Communities
Multi-Purpose Cooperative (AMOEC) – Coop. rep.

Ms. Maria Teresita R. Gacusan

Provincial GAD Focal Person, PHRMDO

Dr. Maria Aurora D. Vicencio

Provincial Health Officer, PHO

Enp. Jay Keenson C. Acebuche

OIC, PGDH - PPDO

Mr. Arnel A. Estigoy

OIC, PGDH - PAcctO

Mr. Allan G. Valenciano

PGDH- PTO

Ms. Adelwisa L. Acebuche

PGDH - PBO



Republic of the Philippines
PROVINCIAL GOVERNMENT OF NORTHERN SAMAR
Cataraman, Northern Samar

N O R T E H A N O N : M A R I G - O N , M A I N U S W A G O N , M A L I P A Y O N

Dr. Jose Luis A. Acompañado
PGDH - PAO

Mr. Jessie O. Ymata
OIC, PGDH – PPO

Ms. Anne Kirsten P. Tobes
PGDH - PYDO

Mr. Jhon Allen B. Berbon
PGDH - PEDIPO

Engr. Romeo M. Cardenas
OIC, PGDH – PCCAO

Mr. Ruel L. Jarito
OIC, PGDH – PHRMDO

Sec. 3. PGAD ExeCom Functions, Roles and Responsibilities. The PGAD ExeCom shall have the following functions, roles, and responsibilities:

1. Provide policy advice to the Local Chief Executive (LCE) to support and strengthen the GFPS and the LGUs gender mainstreaming efforts;
2. Direct the identification of GAD strategies, Program, Project and Activities (PPAs), and targets based on the results of gender analysis and gender assessment, taking into account the identified priority needs of province and the gender issues and concerns by the LGU's constituents and employees;
3. Ensure the timely submission of the LGU GAD Plan and Budget (GPB), GAD Accomplishment Report (GAD AR) and other GAD -related reports to the higher-level LGU and/or DILG, as appropriate, for consideration of the submission and appropriate oversight agencies;
4. Ensure the effective and efficient implementation of the GAD PPAs and the judicious utilization of the GAD Budget;
5. Build and strengthen the partnership with stakeholders such as women's groups or civil society organizations, national government agencies, GAD experts, and advocates, among others, in pursuit of gender mainstreaming;
6. Develop and institutionalize an award and/or incentive system to recognize outstanding GAD efforts within LGUs, and;
7. Provide guidance to the members of Technical Working Groups (TWGs) in the review of the LGU's GPB and GAD AR.

Sec. 4. Meetings. The PGAD ExeCom shall meet at least once every quarter. Special meetings may be convened as the need arises.



Republic of the Philippines
PROVINCIAL GOVERNMENT OF NORTHERN SAMAR
Catarman, Northern Samar

N O R T E H A N O N : M A R I G - O N , M A I N U S W A G O N , M A L I P A Y O N

Sec. 5. The GAD Stakeholders. To ensure inclusive involvement and provide technical assistance to the PGAD FPS, the following national government agencies maybe invited to participate in the GAD related activities, to wit:

1. Department of Environment and Natural Resources Office (DENR)
2. Department of Agrarian Reform (DAR)
3. Department of Justice (DOJ)
4. Philippines Statistics Authority (PSA)
5. Department of Agriculture (DA)
6. Department of Trade and Industry (DTI)
7. Bureau of Fire Protection (BFP)
8. Philippine Army (PA)
9. Technical Education & skills Development Authority (TESDA)
10. Department of Public Works & Highways (DPWH)
11. Department of Labor & Employment (DOLE)
12. Department of Health (DOH)
13. PHILHEALTH
14. Cooperative Development Authority (CDA)
15. Private Schools
16. Land Transportation Office (LTO)

Sec. 6. PGAD TWG Composition. The Provincial Gender and Development Technical Working Group (PGAD TWG) shall be reconstituted as follows:

Chairperson	Ms. Maria Teresita R. Gacusan Provincial GAD Focal Person Prov'l. Human Resource Mg't & Dev't Office
Vice Chairperson	Ms. Amelita C. Noroña Provincial Administrator's Office
Members	Ms. Arlyn C. Tepace Provincial Information office Dr. Blenah O. Perez Gender and Development Focal Person University of Eastern Philippines Ms. Lilia B. Varela Provincial Planning and Development Office Ms. Naomi L. Mercader Provincial Health Office Ms. Janette B. Borac Provincial Social Welfare and Development Office Atty. Krista Niña Faryl T. Retuya Provincial Legal Office Ms. Jana T. Villaruz Provincial Agriculture Office



Republic of the Philippines
PROVINCIAL GOVERNMENT OF NORTHERN SAMAR
Cataraman, Northern Samar

N O R T E H A N O N : M A R I G - O N , M A I N U S W A G O N , M A L I P A Y O N

Mr. Jovard E. Servaña
Provincial Population Office

Mr. John Ceasar V. Talahiban
Provincial Accounting Office

Ms. Karen Jane O. Giray
Provincial Governor's Office

Ms. Oliver Ted C. Orsolino
Provincial Treasurer's Office

Ms. Dawn A. Unay
Provincial Budget Office

Ms. Eleanor C. Sison
DILG NSPO GAD Focal Person

Mr. Dave E. Gallano
President
Junior Chamber International (JCI) - Northern Samar

Sec. 7. Roles, Functions and Responsibilities of the PGAD PFS TWG. The PGAD FPS Technical Working Group (TWG) shall:

1. Facilitate the gender mainstreaming efforts of the provincial government through the GAD planning and budgeting process;
2. Formulate the provincial government GAD Plan and Budget (GPB) in response to the gender gaps and issues faced by its constituents, including both female and male employees, and ensure its alignment with the Provincial Development and Physical Framework Plan (PDPFP), Comprehensive Development Plan (CDP) and the investment programs of the provincial government;
3. Assist in the capacity and competency development and provide technical assistance to the departments and offices of the provincial government. The GFPS-TWG shall work with Provincial Human Resource Management and Development Office in developing and implementing a GAD capacity development program for employees, as necessary;
4. Coordinate with the various department and offices of the provincial government to ensure their meaningful participation in strategic and annual GAD planning exercises, including the preparation, consolidation, and submission of GPBs;
5. Lead the conduct of advocacy activities and the development of information, education, and communication (IEC) materials to ensure critical support of elected officials, department and office heads, staff, and relevant stakeholders for the GFPS and gender mainstreaming;
6. Monitor the implementation of GAD-related PPAs and recommend corrective measures to improve implementation;



Republic of the Philippines
PROVINCIAL GOVERNMENT OF NORTHERN SAMAR
Cataraman, Northern Samar

N O R T E H A N O N : M A R I G - O N , M A I N U S W A G O N , M A L I P A Y O N

7. Prepare and consolidate the Provincial Government's GAD Accomplishment Reports and other GAD-related reports;
8. Provide regular updates and recommendations to the provincial government or GFPS ExeCom regarding GFPS' activities and the progress of the provincial government in gender mainstreaming based on feedback and reports from relevant provincial government departments and offices, stakeholders, and constituents; and
9. Review all submitted GPBs of the component LGUs and provide comments or recommendations for revision as needed. The review of GPBs shall focus on the alignment of the GAD Plan with the GAD agenda, Magna Carta of Women (MCW), Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW) and/or other related GAD laws. This includes ensuring the correctness and alignment of the entries in each column of the GPB form (e.g., if the proposed activities respond to the identified gender issue, whether the issues properly formulated, whether indicators and targets are clear, whether proposed budget is realistic, and whether the number of proposed activities are feasible within the fiscal year, among others)

Sec. 8. Establishment of the PGAD Office. The Provincial Government shall establish a Provincial GAD Office that will support and coordinate all GAD-related PPAs and concerns of the province. The Chairperson of the PGAD TWG shall be appointed as the GAD Focal Person with the assistance of the TWG and Secretariat for the management of the PGAD Office.

Sec. 9. PGAD FPS Secretariat. There shall be a PGAD FPS Secretariat who shall assist the PGAD ExeCom and the TWG in the performance of their roles and responsibilities. This includes the provision of administrative and logistical services, preparation of meeting agenda, and documentation of PGAD FPS' meetings and other activities. The Secretariat shall be created in a separate memorandum.

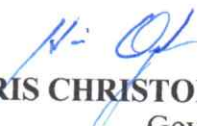
Sec. 10. Membership. The membership of the Provincial Gender and Development Focal Point System is based on appointment, or designation as head of these respective offices. Should a member cease to hold his or her office, he or she automatically cease to be a member of PGAD FPS and shall be replaced by his/her successor.

Sec. 11. Funds. Operational, personnel, and administrative support expenses of the PGAD Office shall be charged to the Provincial GAD Budget.

Sec. 12. Repeal. All issuances, orders, guidelines, rules and regulations inconsistent herewith are hereby repealed, amended or modified accordingly.

Sec. 13. Effectivity. This Order shall take effect immediately.

Done in the Province of Northern Samar, Philippines, this AUG 05 2025.


HARRIS CHRISTOPHER M. ONGCHUAN
Governor